

MINUTES OF MEETING  
OF THE  
BOARD OF DIRECTORS

December 5, 2023

THE STATE OF TEXAS §

COUNTY OF MONTGOMERY COUNTY §

EAST MONTGOMERY COUNTY MUNICIPAL UTILITY DISTRICT NO. 5 §

The Board of Directors (the "Board") of East Montgomery County Municipal Utility District No. 5 (the "District") met in special session open to the public, at 1:00 p.m., on Tuesday, December 5, 2023, at 9 Greenway Plaza, Suite 1000, Houston, Texas 77046, a designated meeting place outside the boundaries of the District; and by telephone conference; whereupon, the roll was called of the members of the Board of Directors, to-wit:

John Patterson	-	President
L.J. (Larry) Kijewski	-	Vice President
B. Layne Mashburn	-	Secretary
Charles L. Prause	-	Assistant Secretary
Nancy Walker	-	Assistant Secretary

All members of the Board of Directors were in attendance, thus constituting a quorum.

Also in attendance were: Jose Espinoza, a Developer of land in the District; Police Chief Stephen Carlise of the Roman Forest Police Department; Michelle Giacona of H2O Innovation, Operator for the District; Vince Salazar of LJA Engineering, Inc., Engineer for the District; Rhonda Gideon of Assessments of the Southwest, Tax Assessor-Collector for the District; Chase Wolf of Robert W. Baird & Co., Financial Advisor for the District; Kyle Franklin of GSI; Debra Loggins of L&S District Services, LLC, Bookkeeper for the District; Dillon Filvio of Stuckey's; and Mallory Craig, attorney, and Monica Britton, paralegal, of Coats|Rose, P.C. ("Coats|Rose"), the District's legal counsel.

Whereupon, the meeting was called to order at 1:00 p.m. Copies of the notices of the meeting are attached hereto as Exhibit "A".

**HEAR FROM THE PUBLIC**

No members of the public were present.

**HEAR ROMAN FOREST POLICE DEPARTMENT REPORT**

The Board recognized Chief Carlisle who presented the Roman Forest Police Department Report, a copy of which is attached hereto as Exhibit "B". No action was taken.

**APPROVE MINUTES OF THE MEETING**

The Board considered approving the minutes of the meetings held on October 19, 2023, October 25, 2023 and November 15, 2023, which were previously distributed to the Board. After discussion and consideration, upon a motion made by Director Patterson, seconded by Director Kijewski, the Board voted unanimously to approve the minutes of the meetings as presented.

**BOOKKEEPER'S REPORT**

The Board recognized Ms. Loggins who presented the Bookkeeper's Report for the Board's review and approval along with certain checks for payment, a copy of which is attached hereto as Exhibit "C".

Upon a motion brought by Director Patterson, seconded by Director Prause, the Board voted unanimously to approve the Bookkeeper's Report and payment of District bills.

**HEAR TAX ASSESSOR-COLLECTOR'S REPORT**

The Board recognized Ms. Gideon who reviewed and presented the Tax Assessor-Collector's Report, a copy of which is attached hereto as Exhibit "D".

Upon a motion by Director Patterson, seconded by Director Prause, the Board voted unanimously to approve the Tax Assessor-Collector's Report and payment of the bills listed therein.

#### **HEAR OPERATOR'S REPORT**

The Board recognized Ms. Giacona who presented and reviewed the Operator's Report, a copy of which is attached hereto as Exhibit "E".

Upon a motion by Director Patterson, seconded by Director Mashburn, the Board voted unanimously to approve the Operator's Report as presented and the action items listed.

#### **HEAR ENGINEER'S REPORT**

The Board recognized Mr. Salazar who presented the Engineer's Report, a copy of which is attached hereto as Exhibit "F".

After review and discussion, upon a motion by Director Patterson, seconded by Director Prause, the Board voted unanimously to approve the Engineering Report and the action items listed therein.

#### **HEAR DETENTION/DRAINAGE MAINTENANCE REPORT**

The Board recognized Mr. Franklin who presented and reviewed the Detention/Drainage Maintenance report, a copy of which is attached hereto as Exhibit "G". Mr. Franklin provided updates on maintenance in the District.

Next, Mr. Franklin presented a GSI contract for detention/drainage maintenance for the Board's review and consideration, a copy of which is attached hereto as Exhibit "H".

After review and discussion, upon a motion by Director Patterson, seconded by Director Kijewski, the Board voted unanimously to approve (i) the GIS report and (ii) the GSI contract, subject to final review.

### **HEAR STUCKEY'S REPORT**

The Board recognized Mr. Filvio who presented and reviewed the Stuckey's report. He provided updates on maintenance in the District.

Next, Mr. Filvio presented a proposal for Tributary Cleanout & Rip Rap for the Board's review and consideration, a copy of which is attached hereto as Exhibit "I".

After review and discussion, upon a motion by Director Patterson, seconded by Director Kijewski, the Board voted unanimously to approve the proposal for Tributary Cleanout & Rip Rap.

### **HEAR DEVELOPER'S REPORT**

The Board recognized Mr. Espinoza who provided updates on development in the District. No action was taken.

### **ATTORNEY'S REPORT**

The Board next recognized Ms. Craig who presented the Attorney's Report.

#### **Approve Resolution Requesting Estimate of Value**

Ms. Craig next presented a Resolution Requesting Estimate of Value as of January 1, 2024 in relation to the District's Series 2024 Bonds for the Board's consideration, a copy of which is attached hereto as Exhibit "J".

After review and discussion, upon a motion by Director Patterson, seconded by Director Mashburn, the Board voted unanimously to approve the Resolution Requesting Estimate of Value as of January 1, 2024.

There being no further business to come before the Board, upon a motion duly made and seconded, the meeting was adjourned.

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PASSED, APPROVED AND ADOPTED, this 28th day of February, 2024.



Secretary, Board of Directors

(DISTRICT SEAL)

